

SANDY CREEK AIRPARK OWNER'S ASSOCIATION, INC.
MINUTES OF THE CLOSED MEETING OF THE BOARD OF DIRECTORS
May 26, 2022

A meeting of the Board of Directors of the Sandy Creek Airpark Owner's Association, Inc. was held on May 26, 2022 via conference call.

- I. Call to Order and Quorum Check:** The meeting was called to order at 4:18 p.m. with Board members Patrick D'Isernia, Mark Dorsten and Kevin Cruson present. Tammy Mallory from Burg Management was also in attendance and recorded the minutes. Owner present were Michael Grover, Norman Summer, The Shepard's, Joel Smith, and M Pereira.
- II. Proof of Notice:** Management confirmed that notice of the Board meeting was posted in accordance with Association By-Laws.
- III. Approval of Previous Board Meeting Minutes:** By consensus, the minutes were approved.
- IV. Financial Report:** Tammy Mallory presented the April 30, 2022 financials. As of April 30th, the Operating accounts had approximately \$187,676. The budget is showing a year-to-date net loss of \$4,784 versus the projected net loss of \$2,457.
- V. Old Business:** None
- VI. New Business:**
 - a. **ARC Review – 13025 Airway Street:** Mark Dorsten commented that the structure is not suitable. Mark further mentioned that the application did not have a complete floors plan or the appropriate wind load classification. Until all information is received, they should reject the application. The Shepherds felt the plan was complete but will work with the Board to ensure it is a suitable application.
 - b. **Gate Repair and Continual Maintenance:** Tabled.
 - c. **Gate Remotes:** Owner Joel Smith offered to work with Management to figure out how to program remotes.
 - d. **Mowing Contract:** Management will request a copy of the contract from Mello. Patrick will also look for a copy of the contract.
 - e. **Parkway Road Repair:** Estimates were presented to the Board. No action taken.
 - f. **Concrete Drain Repair** Next to Runway: Estimates were presented to the Board. None were selected.
 - g. **Clubhouse Project:** The Board voted to move forward with purchase of windows and doors for the clubhouse. Mark Dorsten abstained from the vote. Mark will order and get the invoice to Tammy for processing.
 - h. **Culvert on East End of Runway:** The Board proposed establishing a committee to work with the EPA to get a permit and extend the runway. Patrick will ask Luke to be part of that Committee.
 - i. **Taxes:** Patrick will check with Luke regarding the 2021 tax return.
 - j. **Annual Meeting Schedule:** meeting proposed for Saturday November 19, 2022 at 10 a.m.
- VII. Adjournment:** With no further business, the meeting was adjourned at 5:36 p.m.

Respectfully Submitted,

Tammy Mallory, CMCA, AMS, PCAM
Association Manager